

From: [Lloyd, Joy Mrs CIV USA](#)
To: [DL-CCE-HQ-EVERYONE-IN-THE-COMMAND](#)
Subject: Did you know . . . (UNCLASSIFIED)
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Classification: UNCLASSIFIED
Caveats: NONE

1. . . . that contracting officers shall use only Firm-Fixed-Price Contracts, Fixed-Price Contracts with Economic Price Adjustment or Time and Materials/Labor Hour contracts (with certain restrictions) in the acquisition of commercial items? See FAR 12.207. The clause, 52.212-4 Alternate 1, addresses the handling of materials and travel; so any Material CLIN or Travel CLIN in commercial contracts should be considered as T&M CLINs in PD2.

2. . . . that Acquisition Strategies are required for all services efforts exceeding the Simplified Acquisition Threshold? See AFARS 5137.590-4 for the review thresholds. For the contents of an acquisition strategy, see the ACC Deskbook (Aug 2010) Part 37 Annex A.

3. . . . that the contracting officer shall justify in writing the quantities or the term under option, the notification period for exercising the option, and any limitation on option price and shall include the justification document in the contract file? See FAR 17.205.

4. . . . that, when a COR is not appointed for service contracts, the contracting officer must document the file explaining who will be responsible for oversight and surveillance functions to include performance assessment of contractors? See DASA(P) Memo dated Oct 21 2010 titled "Post Award Oversight and Surveillance of Contracts".

Please contact the PARC Policy and Compliance Team at DL-409CSB-HQ-CMD-PARCPolicy@EUR.army.mil with any questions, comments, or input relating to policy and guidance.

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